



Bid Notice Abstract

Request for Quotation (RFQ)

Reference Number 6679074
Procuring Entity DEPARTMENT OF TOURISM
Title Printing/Production of Barrier-Free and Environmentally Sustainable Toilet (B.E.S.T) Sticker
Area of Delivery

Solicitation Number: 2019-11-0332	Status	Pending
Trade Agreement: Implementing Rules and Regulations	Associated Components	4
Procurement Mode: Negotiated Procurement - Small Value Procurement (Sec. 53.9)	Bid Supplements	0
Classification: Goods	Document Request List	0
Category: Printing Services	Date Published	21/11/2019
Approved Budget for the Contract: PHP 165,000.00	Last Updated / Time	20/11/2019 20:10 PM
Delivery Period:	Closing Date / Time	25/11/2019 10:00 AM
Client Agency:		
Contact Person: John Paulo Samonte Francisco Administrative Officer I 351 Sen. Gil Puyat Avenue Makati City Metro Manila Philippines 1200 63-02-4595200 Ext.425 63-02-4595200 psfrancisco.logistics@yahoo.com		

Description

OFFICE OF TOURISM STANDARDS AND REGULATION
STANDARDS DEVELOPMENT DIVISION

TECHNICAL SPECIFICATIONS

I. Project Title : PRINTING / PRODUCTION OF BARRIER-FREE AND ENVIRONMENTALLY SUSTAINABLE TOILET (B.E.S.T) STICKER

II. Purpose/Objective

- To promote the benefits of a clean restroom and increase public awareness thru responsible cleanliness and sanitation by improving the public toilets in the country especially in tourist destination.

III. Minimum Requirement for Suppliers

- Must be a printing business/company
- Must be a direct printer/manufacturer
- Submission of the following:
 1. Proposed materials to be used in the sticker as specified in the layout.
 2. At least two (2) similar sample works of each item.
 3. Please indicate in the bid the unit cost of the item.

IV. Scope of Work

A. Printing / Production of B.E.S.T Sticker

- Quantity: 1,500 pcs.
- Size: 5.5" x 5.5" / 5-1/2" Diameter

General Specifications

- ReflectORIZED B.E.S.T Sticker (See attached layout as Annex A)
- High Quality Reflective Sticker
- Waterproof, Scratch-free, Heat Sensitive
- Full Colour
- One (1) year Outdoor Durability

V. Approved Budget for the Contract

ONE HUNDRED SIXTY FIVE THOUSAND PESOS ONLY
(₱ 165,000.00) inclusive of all applicable taxes

VI. Submission of Sample for DOT Approval

- Within seven (7) working days upon receipt of Purchase Order.

VII. Delivery Period

- Within Fifteen (15) working days after approved actual sample.

VIII. Payment Procedure

- Full payment shall be processed after delivery and acceptance of B.E.S.T Sticker and upon receipt of billing statement based on the Government Payment Procedures.

IX. Compliance to Specifications/Provisions

- Non-submission of sample works and materials to be used in the B.E.S.T Sticker shall be ground for disqualification of bid.
- The WINNING BIDDER, however, shall be determined not solely based on the amount of bid but shall also consider the over-all compliance with the design and quality of the submitted sample of B.E.S.T Sticker.
- The WINNING BIDDER shall warrant its performance in accordance with the specifications as stated in this TOR, and design/concepts as approved by the DOT-END USER and that any and all resulting defects or deviations shall be corrected by the WINNING BIDDER at its own expense immediately upon being informed thereof by the DOT-END USER.
- The WINNING BIDDER shall keep in confidence all confidential information provided by the end-user and shall not use, reproduce, nor disclose to others the approved B.E.S.T Sticker except to those persons entrusted/authorized by the DOT-END USER.

X. Project Officer/Contact Person

PRECY-SALVACION T. AGUINALDO / SHARLEMAGNE S. VALDEZ
Standards Development Division
Office of Tourism Standards and Regulation
Email: otsr.standards@gmail.com
Telephone no.: (632) 459 5200-30 loc. 224

Note: The winning bid shall be determined based on the proposal with the most advantageous financial package cost provided that the amount of the bid does not exceed the above total budget.

Kindly submit your quotation for the purchase of the above requirement, indicating our Solicitation Number & your Company Name in a SEALED ENVELOPE, addressed to Mr. John Paulo S. Francisco at DOT Bldg., 4th Floor, Procurement Management Division, 351 Sen. Gil Puyat Avenue, Makati City

PLEASE SUBMIT THE FOLLOWING DOCUMENTS:

1. Current Mayor's/Business Permit/BIR Certification of Registration (Individual) (In case of recently expired Mayor's/Business permit, submission of the expired Mayor's/Business permit together with the Official Receipt (renewal) shall be accepted.
2. Philgeps Registration Number
3. Latest Income/Business Tax Return (For ABCs above Php500K)
4. Original or Certified True copy of Duly Notarized Omnibus Sworn Statement (see attached form)

Deadline for the submission of Quotation: on or before November 25, 2019 at 10:00 am

Created by John Paulo Samonte Francisco

Date Created 20/11/2019

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